

KALAMAZOO VALLEY COMMUNITY COLLEGE
Academic Leadership Council
Meeting Minutes
2:00 pm
Friday February 24, 2017
TTC 4380

Present: Officers and voting members: M. Adams, C. Almeda, D. Benard, J. Brady, K. Dockerty, M. Dey, S. Hughes, P. Jonas, R. Kraas, E. Martin, A. Moss, S. Myers, N. McClure, J. Ott, S. Ott, D. Pantaleo, S. Pernie, B. Purdy, C. Schauer, J. Shouldice and S. Walman.

Non-voting attendees: D. Bertch, T. Buszek, M. Collins, D. Coates, L. Cosby, T. Everett, T. “Please shut those lights off” Forester, G. Fredericks, T. Hamann, P. Henning, D. McCurdy, G. Mead, M. Olvitt, J. Ratliff, J. Saylor, B. Stokes, B. Taraskiewicz and J. Taylor.

1. Call to Order-The meeting was called to order at 2:00pm
2. Meeting Minutes of February 3, 2017-Stand as Written.
3. Review/Revise/Approve Agenda-Add 6.2 Dennis Bertch

4. Guests

4.1 Bookstore- Gena Mead gave an update on the future of the bookstore. Some book companies no longer have book reps. Digital is coming with programs like Sidewalk Hero and Red Shelf.

5. Officer Reports-

5.1 Chair- Kevin Dockerty reported that the executive committee did not meet with Marilyn and Dennis.

5.2 Vice Chair- Philipp Jonas-No report.

5.3 Secretary- Cynthia Schauer reported that a summary of the previous meeting was put together and sent to the chairs.

5.4 Master of Committees- Jenny Ott-No report.

5.5 Faculty Liaison- Steven Walman brought forth two items. The first was the status of hiring the library head. The second item was regarding whether students can be in a classroom as a guest if he or she is not enrolled at as student at KVCC.

5.6 Parliamentarian- Mary Dey-No report.

6. Academic Services

6.1 Retention-Barb Taraskiewicz discussed Victor Tenlow’s Retention to Persistence. Persistence, as seen through the eyes of a student, is threefold. The first area is self-efficacy, the second is a sense of belonging and the third is the perceived value of the curriculum. See handout for further information.

6.2 Dennis Bertch reported that

- This is Jim Taylor’s last ALC meeting
- An interim monitoring report will be submitted to the Higher Learning Commission (HLC) in early March

- The Dietary Manager, Certificate of Achievement, was recently accredited by the Association of Nutritional and Food Professionals (ANFP). This program will next seek the HLC endorsement
- Jeff Shouldice and Sarah Hubbell will follow up on student ID's.

7. Unfinished Business

- 7.1 Facilities Updates-Mike Collins-No report.
- 7.2 Early College Vision/Curriculum Approval Process- Jenny Ott discussed the Early Middle College document. The word Middle will be removed from the name Early Middle College. On page 2, #4 the word pitfalls will be changed to challenges. The alternative strategy on the Master Course Syllabus ensures that there is a process for courses offered in a different strategy (i.e. MOU II and MOU III). A motion was made to accept the document as a second reading with the stated revisions, and it will be brought to the next ALC meeting for potential action. The motion was seconded and carried.
- 7.3 Early College-Deb Coates discussed area high schools that are participating in the Early College. She also discussed GPA of Early College and Dual Enrolled students (see handout).

8. New Business

- 8.1 College-wide Reports (Technology, Public Safety) - Kevin Dockerty shared the Public Safety and Technology Surveys (see handout).
- 8.2 Curriculum Discussion-Rick Kraas and Scott Myers discussed their proposed procedure "Developing New Courses within Degree Programs" (see handout). A motion was made to give it to Course and Curriculum for consideration in their policies and procedures. The motion was seconded and carried.

9. Meeting dates times

- 9.1 Upcoming meetings- April 7, May 5 (1:15 start)

10. Other

- KVCC is on Wikipedia
- Profs and Pizza was very successful
- Elections for chair, vice chair and faculty liaison are coming up
- CCSSE is coming up March 20-April 7.

11. Adjournment-The meeting adjourned at 3:55pm.